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# NCNMLG Newsletter

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## A message from the President

*2000/2001 Midyear Report: Northern California & Nevada Medical Library Group*

The following reports the activities of the Northern California & Nevada Medical Library Group (NCNMLG) since the 2000 Annual Meeting as they relate to the MLA Strategic Plan and the priorities for the current year.

### **Goal 1. Professional Development**

The CE committee presented two CE opportunities benefiting members. It brought the RML course, "The Grant Writer's Toolbox" to the NCNMLG region in June, 13 attendees. In August it brought another RML course "Proving Your Worth," with approximately 20 attending. Two MLA teleconferences, "Electronic Journals" in November and "UCITA" in December, receive encouragement and publicity by NCNMLG. In October, the Program committee sponsored a lunch program on the "California Digital Library", 31 attending. NCNMLG promoted the ~35% group discount for the Internet Librarian Conference, 8 participating.

The Joint Meeting Planning Committee finalized the program and mailed out registration information to members of both NCNMLG and MLGSCA for the meeting to be held February 7-10, 2001 in San Francisco. There will be 5 CE's, 5 speakers, 16 concurrent contributed papers, 12 posters, a roundtable lunch, separate vendor demonstrations, and 22 exhibitors.

The Credentialing Liaison has regularly published articles in the newsletter on credentialing; The position is now referred to as AHIP Credentialing Liaison so that members will more readily make the connection between the acronym and the chapter liaison.

### **Goal 2. Advocacy**

NCNMLG was represented for the first time on a panel about information careers at the alumni-sponsored Career Fair at San Jose State University School of Library and Information Studies. The program was jointly sponsored by the SJSU - SLIS Alumni Association, the San Andreas Chapter of the Special Libraries Association, and NCNMLG. 30 attended.

NCNMLG, through its Awards and Honors Committee, has identified 2 emeritus/a members and is in the process of selecting a recipient of the annual NCNMLG Award for Professional Excellence.

NCNMLG's Public Relations Committee has regularly posted announcements and how-to's on the chapter listserv and in the newsletter for publicizing the October National Medical Librarians Month and other suggestions for promoting the library.

### **Goal 3. Organization**

The NCNMLG Transition Meeting was held in June. The executive board held telephone meetings in September and December and an in-person meeting in October; there was a quorum at all 3 meetings. There were general meetings held on August 4, 2000 (no quorum of either board or members) and on October 27, 2000.

NCNMLG has filled all appointed board positions for the first time in several years, except for a permanent Joint Meeting chair. That position is being filled by the current NCNMLG president on an acting basis.

NCNMLG has addressed its deficit budget through the following activities. The Executive Board has approved new policies and procedures to clarify travel policy, spending limits, reimbursement deadlines, and committee reporting. The CE Committee put into place a model contract for CE instructors with income and expense items specified and a cancellation clause. It used an article in MLA News and MLGSCA policy as a guideline. The SLA reporting form for CE's and programs, which details income and expense items, was sent to all chapter committees responsible for events involving money to calculate profit and loss and to prepare year-end reports. All CE's and programs have turned a small profit instead of losses as in prior years. Rather than ship the unused chapter computer to succeeding newsletter editors, NCNMLG donated it to a shelter for abused women so they would learn basic computer skills.

NCNMLG hired a CPA to audit the ILL coupon records and is preparing a survey.

NCNMLG received permission to postpone the requested By-Laws change to 2001-2002.

#### **Goal 4. Research**

NCNMLG's Hospital Benchmarking Study representative has published the requirements for the study on the listserv and in the newsletter.

#### **Goal 5. National Information Policy**

NCNMLG's Government Relations Committee has posted information about upcoming legislation.

#### **Goal 6 Information Technology**

NCNMLG instituted electronic distribution of its newsletter with its September/October issue. When it is published, a notice is posted to the chapter listserv, and the newsletter is posted on the chapter website in PDF format. Instead of mailing out 269 copies, newsletter committee now mails out 24 copies to recipients who either cannot access the website or open PDF files.

NCNMLG has utilized the telephone conference capabilities of the University of California at Davis to hold well-attended and productive Executive and Appointed Board meetings and Joint Meeting Planning Committee meetings. These meetings get better attendance than the face-to-face meetings.

NCNMLG is in the process of redesigning its website to be more text and content driven while preserving the graphic "look" of the present site. The new site will be much closer to ADA guidelines for accessibility for the visually impaired. Organization material on the site will be expanded to include the policy and procedure manual. Content will be greatly increased.

Mary Beth Train  
President, 2000/2001  
Northern California & Nevada Medical Library Group

2001 Joint Meeting - Exhibitors

<b>Academic Press</b>	<b>Faxon, RoweCom Medical Services</b>	<b>Medical Data Exchange</b>	<b>Research Libraries Group</b>
<b>Aries Systems</b>	<b>HARRASSOWITZ</b>	<b>Medical Library Association</b>	<b>Rittenhouse Book Distributors</b>
<b>Basch Subscriptions/The Reference Shelf</b>	<b>ISI ResearchSoft</b>	<b>Milford Bookbinding</b>	<b>Stat!Ref</b>
<b>Cochrane Library</b>	<b>Majors Scientific Books</b>	<b>Ovid Technologies</b>	<b>Swets Blackwell</b>
<b>CyberTools</b>	<b>MARCIVE, Inc.</b>	<b>Pacific Southwest Regional Medical Library</b>	<b>Taylor &amp; Associates Library Management and Personnel Placement</b>
<b>EBSCO Information Services</b>	<b>Matthews Medical &amp; Scientific Books, Inc.</b>	<b>Patient Centered Guides</b>	
	<b>MD Consult</b>		

2001 Joint Meeting - Sponsors

<b>Faxon, RoweCom Medical Services</b> Continental Breakfast, Thursday, 2/8	<b>Rittenhouse Book Distributors</b> Beverage Break, Thursday, 2/8 am
<b>Matthews Medical &amp; Scientific Books, Inc.</b> Continental Breakfast, Friday, 2/9	<b>Oxford University Press</b> Beverage Break, Thursday, 2/8 pm
<b>OVID Technologies</b> Plenary I / Eugenie Prime / Keynote, Thursday, 2/8	<b>CINAHL</b> Beverage Break, Friday, 2/9 am
<b>HARRASSOWITZ</b> Plenary II / Gail Persily / Instructional Technology, Thursday, 2/8	<b>Patient Centered Guides</b> Beverage Break, Friday, 2/9 pm
<b>PSRML</b> Plenary III / Susan McGlamery / 24/7 Reference, Thursday, 2/8	<b>PSRML</b> NCNMLG & MLGSCA General Meetings / Box Lunches, Thursday, 2/8
<b>Pacific Bell</b> Plenary V / Sherrilynne Fuller / Future of the Internet, Friday, 2/9	<b>Majors Scientific Books</b> Special Donation: 250 Canvas bags for registration materials

## 2001 Joint Meeting - Vendor Demonstrations

Friday, February 9 from 5pm to 6:30 pm

### **EBSCO Information Services**

EBSCO Information Services provides integrated information management solutions to biomedical libraries worldwide. We offer comprehensive subscription management services, electronic journal access and management via EBSCO Online®, and full text medical databases available online via EBSCOMed®. Visit us online at [www.ebsco.com](http://www.ebsco.com). Everyone who attends the presentation will receive an EBSCO canvas bag!

### **CyberTools**

See a demonstration of the latest release of CyberTools for Libraries, the next-generation in medical library automation. Its unique tools for medical and health sciences libraries will be highlighted. CyberTools is comprehensive ILS / integrated library automation, including Circulation, Catalog, Serials, OPAC and more.

### **Patient Centered Guides**

Organ Donation and Organ Transplants: An Overview (Heart, Lung, Liver, Kidney, Pancreas) present and future for Adults and Children. Where to look and how to find resources on topics such as anti-rejection drugs, family support, emotional responses, financial issues, and traveling for treatment.

### **Research Libraries Group**

With Ariel software, you can scan articles and other documents directly; transmit the images to other Ariel workstations anywhere in the world. Faster and clearer than a fax. Ariel has set the standard at libraries where superior document transmission is vital. RLG's ILL Manager software gives interlibrary loan departments a single, robust system to handle borrowing and lending transactions with all trading partners and maintains statistics.

**Refreshments will be served!**

## 2001 Joint Meeting: Raffle Prizes

### **Raffles will take place during the beverage breaks:**

<b>Thursday, 2/8</b>	<b>2:30pm to 3:00pm</b>
<b>Friday, 2/9</b>	<b>9:45am to 10:15am</b>
<b>Friday, 2/9</b>	<b>3:00pm to 3:30pm</b>

### **Procedure for Submitting Raffle Cards/Winning Raffle Prizes**

- Submission of raffle cards requires a visit to all exhibitor tables.
- Each company/organization name on the raffle card must be initialed by one of its exhibitors.
- Drop completed raffle cards in the raffle box.

**You must be present to win!**

**Basch Subscriptions**

Pimsleur Language Tapes / 1 set

**CINAHL**

CINAHLdirect Online Service / 3 CINAHL Level 1 Memberships

**CyberTools**

Barnes & Noble Gift Certificate

**DEMCO, Inc**

Tapestry Afghan

**Library Solutions Press**

How to Find Medical Information on the Internet / book

**Matthews Medical & Scientific Books, Inc.**

\$100 Matthews Gift Certificate

**Medical Data Exchange**

Barnes & Noble Gift Certificate

**Medical Library Association**

Hospital Librarian T-Shirt

**Medical Library Association**

Free MLA Membership

**OVID Technologies**

OVID on Call / 14 Day Trial

**Patient Centered Guides**

Patient Centered Guides / 22 titles

**PSRML**

NLM Gift Basket

**Rittenhouse Book Distributors**

A to Z Guide to Drug-Herb-Vitamin Interaction / book

**Rittenhouse Book Distributors**

Delivery of Healthcare in America / book

**STAT!Ref**

STAT!Ref Medical Library / 1 Year / 1 Concurrent User

**Sutter Resource Library**

Consumer Health books / 6 titles

**FREE!**

As many of you know, the Guttman Library and Information Center in Sacramento closed its doors last year. Since then, they have been working with Northern California libraries in the distribution of the collection. There are still quite a few journals and books available to libraries. All items are free as long as the library will either pick them up or arrange for shipping. If you are interested, go to [www.ssvms.org/museum.html](http://www.ssvms.org/museum.html) to see the list of journals and books. If there is anything that you would like, email Judy Howe at [medlibrary@SSVMS.org](mailto:medlibrary@SSVMS.org). Priority is given to those libraries willing to take an entire run and not just parts of the run.

Submitted by: Judy Howe, Librarian  
Guttman Library and Information Center  
Sierra Sacramento Valley Medical Society  
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Sacramento, CA 95819  
(916)456-2687  
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## TREASURER'S REPORT

**To:** NCNMLG Board and Members  
**From:** Leah Anderson, Treasurer  
**Date:** November 30, 2000  
**Re:** Financial Report 6/1/2000 to 11/30/2000

*This report reflects the state of the Chapter's general treasury – the funds used to operate the Chapter. Financial information for the coupon account are not included in this report. Contact the coupon manager for details.*

*As always, anyone interested in viewing the Chapter's financial ledgers should contact me at 408-257-4524 or [leah.mark@worldnet.att.net](mailto:leah.mark@worldnet.att.net).*

***The recent, large increases in the Chapter's income are due to the fees currently being collected from exhibitors for the upcoming Joint Meeting. Very little has been paid out yet for Joint Meeting expenses but this will begin very soon. The Joint Meeting budget has not yet been included in the Chapter's general budget.***

<b>General Treasury (excluding coupon monies)</b>	<b>\$16,564.41</b>
Checking Account Balance	\$2,674.41
Money Market Account Balance	\$13,890.00

**Income/Expenses**

	<u>Actual YTD</u>	<u>Budgeted</u>
Income	\$10,530.28	\$6,264.00
Expenses	\$6,406.24	\$14,511.15

**Notable Activities since October 2000**

	<u>Income</u>	<u>Expenses</u>
<b>October 2000 Program</b>		
Registration	\$304.00	
<i>An anonymous donor kindly paid for the food and beverages for this program.</i>		
<b>Membership Dues</b>		
Total deposited to date	\$1865.00	
<b>Joint Meeting</b>		
Exhibitor Fees	\$8,900.00	
Sponsorships	\$100.00	
Registration Committee Supplies		\$367.78
<b>Treasurer</b>		
Faxing/photocopying for taxes		\$34.61

## INTERNET LIBRARIAN 2000

Eighteen NCNMLG members took advantage of the reduced group registration fees for attending the Internet Librarian 2000 conference held last November in Monterey. Not only did we get to attend a great conference, but the chapter's coffers benefited a little since Information Today gave us a small reimbursement for each attendee. To top it all off, about 12 of us got together for an incredibly delicious dinner (I'm not exaggerating) at the Stokes Adobe in downtown Monterey.

We all came away inspired with tips for using/teaching the Internet, stories of innovative projects (having lots of money helps!), and new URLs to check out. If you're interested, you can access links to some of the presentations at:

<http://www.infotoday.com/il2000/presentations/default.htm>

- Candace Walker, CE Chair

## CONTINUING EDUCATION

XML course coming this spring...

If you've been wanting to learn more about XML, you should have a great opportunity sometime in early May 2001. I'm starting the preliminary planning for a spring CE course on that topic. Watch for a formal announcement of the date and location on the NCNMLG listserv, at the Joint Meeting, and in the March-April NCNMLG newsletter.

*From the course summary:*

This introductory XML course will teach basic markup skills. Additionally, thorough explanations of related topics of XHTML, Document Type Definitions/schemas, linking, XML Stylesheet Language, namespaces, etc. will provide a framework for further learning. Students will be shown selected XML software tools and characteristic applications. An overview of known and potential applications of XML in libraries will provide participants with an understanding of how they might best utilize this key, emerging technology, which they will likely encounter in the rapidly changing technological environment in which libraries must operate.

- Candace Walker, CE Chair

## GENERAL BUSINESS MEETING MINUTES

NCNMLG General Business Meeting

Minutes of the Meeting

**27 October 2000**

M. Train, President, called the meeting to order at 11:53 a.m. Her report to the membership included the following items:

- A. Dues increase: There will be a vote taken on the dues increase at the Business Meeting to be held at the Joint Meeting in February.
- B. There was a short report on the group's operating and coupon budgets.
- C. The redesigned Website was announced.
- D. Everyone was encouraged to attend the Joint Meeting in San Francisco.

A. Brunton encouraged group members to join the Golden Gateway Region of the Library of California.

The meeting was adjourned at 11:55 a.m.

Submitted by:

Terri Malmgren  
Secretary

## MEETING MINUTES: OCTOBER'S EXECUTIVE BOARD

NCNMLG Executive Board

Minutes of the Meeting

**27 October 2000**

**Present:** M. Train (President); L. Anderson; Y. Bertolucci; R. Davis; L. Grix; K. Halverson; T. Malmgren; J. Roberts; R. Schultz; A. Shew; D. Slutsker; D. Varner; M. Zaremska; C. Walker

**Call to Order:** The meeting was called to order at 9:45 a.m. by M. Train, President.

**Introductions:** Those present introduced themselves to the others.

**Minutes:** L. Anderson moved that the minutes of the 27 September 2000 be approved as amended. D. Slutsker seconded the motion which carried.

**Treasurer:** L. Anderson has spoken with three accountants regarding the Chapter's state taxes. The accounting firm of Mandel & Ching in San Francisco has agreed to prepare two years worth of state taxes for \$400. L. Anderson will send the necessary information to this firm for the completion of the taxes. L. Anderson has also spoken with T. Roche and will speak with L. Shapiro regarding a review of the Chapter's books. This review by two NCNMLG members will replace a fullscale audit preformed by an outside accountant which would cost approximately \$1400. There was some discussion regarding. Members will replace a full-scale audit preformed by an outside accountant which would cost approximately \$1400. There was some discussion regarding changing the Chapter's fiscal year from June-May to January-December to match MLA. Because the Chapter's fiscal year differs from MLA, the Treasurer must prepare a different set of financial figures for the federal tax reports that MLA prepares on behalf of NCNMLG. Also, NCNMLG must file annual sales tax reports based on a January-December calendar. State taxes are currently filed based on a June-May year. L. Anderson recommended the group's current fiscal year, June 1 - May 31 be retained for the following year. This issue can be re-addressed by the next Treasurer. The Chapter's books are to be closed on July 15. L. Anderson moved that anyone submitting expenses incurred on behalf of NCNMLG for the just-ended fiscal year not receive reimbursement after July 15. R. Davis seconded and the motion carried.

D. Slutsker raised the issue of changing the bylaws so that the Treasurer's position would become an official twoyear commitment when elected. The consensus was that it will remain as is with the understanding on the part of the elected individual that it is for two years. L. Anderson said that the bylaws may need to be changed to facilitate the CPA's work.

M. Train suggested that a bookkeeper be retained to maintain the Group's books and that the Treasurer provide the needed information.

**Coupon**

**Report:** D. Varner recommended that an audit of the coupon account be done as soon as is feasible. L. Anderson suggested that former chairs of the Coupon Committee be asked to assist in reviewing the account before the audit.

D. Slutsker moved that \$2357.55 be transferred from the Coupon account to the group's operating account. L. Anderson seconded. Discussion followed and the motion was defeated. The Board endorsed the use of the money for a speedy audit of the account.

D. Varner is looking for an individual to assume the responsibilities of the Coupon Committee when he takes over the presidency of the Group.

SJSU Career

Faire: D. Varner and C. LeGrand will represent NCNMLG at the fair on November 17 at 7:00 p.m. A new faculty member whose interest is medical informatics will be contacted on behalf of the Group by P. Watson.

Joint Mtg.: M. Train reported that everything is proceeding on schedule. A Web site is available for viewing.

Nominating

Committee: D. Slutsker reported that a list of potential candidates has been developed. One candidate is needed for the MLA Nominating Committee. She is writing an article on the benefits and rewards of being an NCNMLG Officer and/or volunteer.

Action Items:

A. Financial Support Policy: There was a discussion of the policy as mailed by M. Train. Several wording changes and clarifications were suggested. L. Anderson moved that the policy be accepted as modified by discussion. D. Slutsker seconded and the motion carried.

P. Watson said that SLA uses a standardized form for its chapter events which require financing. For NCNMLG, these would be continuing education and other programs. She will send M. Train a copy of this form.

A. Shew recommended the use of standardized forms for reimbursement claims. T. Malmgren suggested that the bookkeeper should devise them. L. Anderson moved to adopt and D. Varner seconded. In discussion, C. Walker advised that a ticket cancellation fee may need to be paid to instructors who have had their classes cancelled by the Group. The motion carried.

It was the consensus of the group that M. Train develop a form to be used for committee reports that would include the following items for each:

1. Names of the chair and committee members; their individual institutions; and contact information;
2. A listing of the activities of any committee member, including the chair and a qualitative assessment;
3. Quantitative information giving the number of event attendees, dates, places, speakers, instructors, locations;
4. Income and cost plus a statement of profit and/or loss of each event/program;
5. Recommendations for improvement of suggestions for the future, if appropriate.

B. 2003 Joint Meeting: Y. Bertolucci, Co-Chair of MLA's NPC for the Annual Meeting to be held in San Diego in 2003, proposed that the Board consider cancelling the Joint Meeting in that year in order to maximize attendance at MLA. After some discussion, R. Davis moved that the 2003 Joint Meeting be cancelled and the NCNMLG sponsor the 2004 meeting. R. Schulz seconded and the motion carried.

Action Item: Remember to schedule a General Business meeting of the group in January or February 2003 in order to present the slate of candidates for election to NCNMLG offices.

C. Web Site Redesign: A. Shew presented a home page and secondary page for the Web site. M. Train distributed a list of criteria used for the design. D. Slutsker, D. Varner and M. Zaremska served as the focus group. It was the consensus the design be adopted. M. Train will contact E. Bierman about implementing the design.

D. Awards & Honors: Action on the report by N. Mangum regarding honor fundraisers was tabled. M. Train will advise her to proceed with the Award for Professional Excellence activities.

Next Mtg.: The next Executive Board Meeting will be a conference call on 1 December 2000.

Adjournment: The meeting was adjourned at 11:53 a.m.

Submitted by:

Terri Malmgren  
Secretary  
Rev. 12/00

## MEETING MINUTES: DECEMBER'S EXECUTIVE BOARD

NCNMLG Executive Board  
Minutes of the Conference Call  
**1 December 2000**

Present: T. Malmgren, M. Train (President), R. Davis, R. Schultz, L. Anderson, C. LeGrand, T. Henner, J. Grosman, N. Mangum, P. Watson, P. Connor, C. Walker, B. White, S. Pimental, L. Grix

Call to Order: M. Train called the meeting to order at 9:34 a.m.

Minutes: M Train advised those present to read the minutes as posted to the listserv and email T. Malmgren with corrections and/or additions. The voting board members will approve or not via email.

Treasurer's  
Report:

L. Anderson has been receiving exhibitor fees, in addition to one sponsorship. Work on the group's taxes for previous years will be complete by next Friday. The CPA has spoken with D. Varner about the coupon audit but a firm date has not been established yet. The CPA has recommended conducting a query of institutional members to see how many coupons they have. D. Varner will work with R. Brudno to get a list. When audit is completed, D. Brown will become Chair of the ILL Committee. R. Schultz raised a question about MLGSCA libraries which have coupons. L. Anderson said that there are libraries which have closed and those coupon records have disappeared. The query will not be completely accurate. L. Anderson will recommend that the books be done in the Quicken software package instead of Excel.

L. Anderson reported that T Roche and L. Shapiro have agreed to do an overview of books in lieu of a formal audit. The CPA is only doing the taxes. M. Train has asked R. Naegele at MLA to investigate and recommend providing all chapters with Quicken.

L. Anderson has been receiving requests for reimbursement from Joint Meeting committees. These requests need to be sent to her at her home address that will be posted on the Joint Meeting listserv. M. Train will post the Joint Meeting list to OffCha. L. Anderson was invited to participate in the Joint Meeting conference calls.

The Treasurer's report was approved as submitted.

Nominating  
Committee:

D. Slutsker's piece on volunteering appeared in the latest newsletter. She is working on recruiting a third member for the committee. The Executive Board will approve the selection in the next week.

R. Davis pointed out that this her last year as Chapter Council Representative and S. Pimental's as Chapter Council Alternate. Additional candidates are needed for the slate. R. Schultz will discuss with D. Slutsker.

Awards &  
Honors:

There are two articles in the latest newsletter from the Committee. Its members are looking for emeriti members and ask that any names be sent to J. Grosman. The "Award for Excellence" nominations are due by 15 December 2000.

Web Site  
Redesign:

M. Train reported that the address for viewing what has been done so far is [www.biermans.com/library/](http://www.biermans.com/library/). Contact for

questions, suggestions, is Ed@biermans.com.

SJSU Career

Faire: M. Train reported for D. Varner that thirty people attend the panel discussion on 17 November 2000.

Bylaws update: MLA has sent out a new model for bylaws. D. Thurmond and D. Slutsker will review it along with the Group's bylaws next year.

Joint. Mtg. M. Train reported that everything is still on schedule. Registration Committee reported that there was a shortfall of 100 packet materials and that some members of NCNMLG will not receive their packets until the end of the week following Thanksgiving. The packets did not include detailed information about the hotel. M. Train will investigate the problems with queries about rates and group names.

Action Items:

1. Nominating Committee third member selection and approval: Tabled. R. Schultz questioned the need for a third person as the work of the committee was nearly completed. M. Train said that Bylaws require a third person and that counting the ballots still remained to be done. D. Slutsker will be speaking with S. Lipow about serving on the committee.
2. Approval of Treasurer's report. Done previously.
3. Executive Board Meeting to be held at the Joint Meeting. After some discussion, it was the consensus of the group that a meeting of the Executive Board will be held on 8 February 2001 from 5:15 p.m. – 6:15 p.m. M. Train will request a room.

Discussion Items:

1. MLA requirements for elected officers: A member has raised the question of requiring that elected group officers be members of MLA. M. Train reported that it is required by MLA for chapters and it was the consensus of the group that it remain as such. J. Grosman asked if help with membership dues would be possible. The consensus was that this is not a desirable activity. It might possibly be a matter for some type of award.
2. Credit cards for DOCLINE: It was the consensus of the group that this is not an issue for discussion.
3. OffCha listserv: It was the consensus that the OffCha listserv be dissolved due to continuing problems with its use. M. Train will contact C. Stave to update and subscribe the current board to the still-existent Board listserv.
4. M. Train has data for a classroom bank and will be submitting that information to PSRML. P. Watson knows of a list of available classrooms in Silicon Valley which can be obtained from the Peninsula Library System Office.
5. Members' concerns: There was no discussion on this item.

Agenda building for 8 February 2001 meeting:

The only item currently on the agenda is a discussion about NCNMLG continuing its status as an MLA chapter.

The meeting was adjourned at 10:35 a.m.

Submitted by:  
Terri Malmgren  
Secretary

Addendum:

By a vote taken via email to the voting members of the Executive Board, T. Roche was approved as the appointed member to the Nominations and Elections Committee. This appointment is effective as of 5 December 2000\

CALENDAR

**FEBRUARY 7-10, 2001**

NCNMLG / MLGSCA Joint Meeting, San Francisco, CA  
For more information:

**MAY 25-30, 2001**

MLA 2001: An Information Odyssey, Orlando FL

DIRECTIONS FOR JOINING THE NCNMLG LISTSERVS

General Listserv: [ncnmlg@lanelib.stanford.edu](mailto:ncnmlg@lanelib.stanford.edu)

Board Listserv: [ncnmlgbd@lanelib.stanford.edu](mailto:ncnmlgbd@lanelib.stanford.edu)

Everyone is encouraged to subscribe to the general listserv and board members should subscribe to the board listserv. These are very low-volume lists designed for communication of important information from NCNMLG to its members. The only time you will need to unsubscribe is when your e-mail address changes. In this case two actions are necessary. You will need to unsubscribe your old e-mail address and then subscribe the new address. This keeps our listserv current!

TO SUBSCRIBE:

Send a message to: [majordomo@lanelib.stanford.edu](mailto:majordomo@lanelib.stanford.edu)

Leave the subject line blank

Type in body of the message: **subscribe ncnmlg** OR **subscribe ncnmlgbd**

TO UNSUBSCRIBE

Send a message to: [majordomo@lanelib.stanford.edu](mailto:majordomo@lanelib.stanford.edu)

Leave the subject line blank

Type in body of the message: **unsubscribe ncnmlg** OR **unsubscribe ncnmlgbd**

TO SEND A MESSAGE:

Send a general e-mail: [ncnmlg@lanelib.stanford.edu](mailto:ncnmlg@lanelib.stanford.edu)

Send a board e-mail: [ncnmlgbd@lanelib.stanford.edu](mailto:ncnmlgbd@lanelib.stanford.edu)

## 2000 / 2001 NCNMLG OFFICERS

**2000/2001 NCNMLG Officers**

President	Mary Beth Train	650.494.3269	mbt@netmagic.net
President-Elect / Program Chair	Doug Varner	415.932.3240	varnerd@sutterhealth.org
Past-President	Billie White	530.225.6178	bwhite@chw.edu
Secretary	Terri Malmgren	916-734-3529	tlmalmgren@ucdavis.edu
Treasurer	Leah Anderson	408.257.4524	leah.mark@worldnet.att.net
Nominating Committee Chair	Dorrie Slutsker	510.923.2596	dorrie_slutsker@cc.chiron.com
Nominating Committee Members	Ron Schultz	415.292.0409	rschultz@ccpm.edu
	Dena Sehr		dena9050@aol.com
MLA Chapter Representative	Rebecca Davis	530.752.3271	radavis@ucdavis.edu
MLA Chapter Council Alternate	Sara Pimental	415.202.3835	sara.pimental@kp.org
MLA Nominating Committee	Mary Buttner		Buttner@stanford.edu

**2000/2001 NCNMLG Committee, Appointment and Task Force Chairs**

Archivist	Nancy Zinn	415.753.8483	zinn@itsa.ucsf.edu
Awards/Honors	Nancy Mangum	209.526.4500	mangumn@sutterhealth.org
Bylaws	Dorothy Thurmond	916.781.1582	thurmod@sutterhealth.org
CA Library Net Taskforce	Sara Pimental	415.202.3835	sara.pimental@kp.org
Continuing Education	Candace Walker	831.462.7738	cwalker@chw.edu
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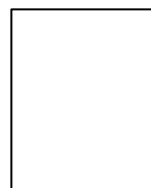
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**Copy for the March/April newsletter is due by the 15<sup>th</sup> of March.**

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