

**Minutes of the NCNMLG Executive Board Meeting
Thursday, January 30, 2003
Chiron Corporation**

Call to Order

President Sara Pimental called the meeting to order at 10:10 a.m. Dorrie Slutsker welcomed the attendees to Chiron.

Committee Reports

Anette Osenga submitted a written financial report showing a balance of \$26,547.52; the report will be posted on the web site. A proposed budget was presented for fiscal year 2002-2003. The budget is in balance, and to date, income is ahead of outgo. California taxes of \$15 were paid.

David Brown submitted a preliminary ILL coupon report for the 3rd quarter 2002-2003. He has not yet received the most current bank statement, but believes that coupon assets have remained relatively unchanged.

The Nominating Committee announced the slate of candidates for 2003-2004:

- MLA Nominating Committee Nominee – Julia Kochi
- NCNMLG Nominating Committee – Kristi Wessenberg, Beverly Taugher, Daniel Angel
- Secretary – Doris Hayashikawa
- Treasurer – Annette Osenga
- President-Elect – Rebecca Davis

Candace Walker described a number of MLA initiatives of interest to the Chapter, including the MLA Quick Guides, the election of Joanne Marshall as MLA President, the second draft of the strategic plan, dissemination of mentoring activities via the web site, and the opportunity to host a Cunningham Fellow. She announced that the MLA Program is now available, and encouraged everyone to attend and to participate in the "Chapter Council Presents Sharing Roundtables." Ideas were solicited for a Chapter project that might qualify for next year's award. Ideas focused on strategies for recruiting new members.

Cathy LeGrand's publicity report also focused on potential recruitment methods, including brochures, a "lunch with an expert" program, and interacting with community college library assistant programs.

Heidi Heilemann has agreed to serve as bylaws chair.

Keir Reavie reported that he is collecting material for the archives on a regular basis.

The new chair of the Awards & Honors Committee is Michael Bennett. Tomorrow, January 31, is the deadline for submitting awards nominations.

Peggy Tahir announced that there is never a deadline for the submission of material to the newsletter; content will be accepted anytime. Minutes are supposed to be posted to the web site, but have not been received. The number of people getting print copies of the newsletter is increasing.

Ysabel Bertolucci asked members to volunteer to assist with local arrangements at MLA. She also announced that a ½ day would be devoted to long-range planning at the transition meeting.

Karen Halverson reported that NCNMLG has 154 voting members and 143 paid members. Increasingly, members are asking to receive their newsletter and directory in print rather than electronic form. Options for encouraging online access were explored. An article describing the problem and asking for feedback will be published in the upcoming newsletter.

Lynn Van Houten presented a written report on the MLA Benchmarking Project. Three hundred eighty five (385) members participated, for a response rate of 22.9%. Various benchmarking products are available, many of which are free to participants; a resource list is available on MLANET. Lynn, Ysabel Bertolucci, and Leeni Balogh will deliver a paper at MLA on benchmarking and its impact on library funding in the Kaiser Permanente system.

New Business

Revenue generating ideas were solicited and discussed. A possible “white elephant” sale might be held over E-Bay during National Medical Library Month in October. David Brown has agreed to serve as a member of the planning committee for this event, and additional members are being sought.

Adjournment

The meeting was adjourned at 11:30 a.m. It was followed by a brief business meeting, lunch, and a program on EFTS and electronic document delivery.

Respectfully submitted,

Carolyn Fishel
Acting Secretary

Minutes of the NCNMLG Business Meeting
Thursday, January 30, 2002
Chiron Corporation

NCNMLG President Sara Pimental called the meeting to order at 11:45 a.m. Approximately 48 people were present.

Annette presented a written financial report, showing a balance of \$26,547.52.

The Nominating Committee announced the slate of candidates for 2003-2004:

- MLA Nominating Committee Nominee – Julia Kochi
- NCNMLG Nominating Committee – Kristi Wessenberg, Beverly Taugher, Daniel Angel
- Secretary – Doris Hayashikawa
- Treasurer – Annette Osenga
- President-Elect – Rebecca Davis

Joann Boorkman is writing a new edition of the Introduction to Reference Sources in the Health Sciences, and would like NCNMLG members to assist by participating in an online survey dealing with the organization of reference collections.

Ysabel Bertolucci encouraged members to attend the '03 MLA Meeting, "Catch the Wave," to be held May 2-7, 2003 in San Diego. She also asked for volunteers to help with local planning efforts.

Members were solicited to serve on a task force investigating new sources of revenue.

Lynn Van Houten handed out information about the availability of MLA benchmarking data.

The business meeting was adjourned at 12:00 noon.

Respectfully submitted,

Carolyn Fishel
Acting Secretary