

**NCNMLG
MINUTES OF THE GENERAL MEETING
MARCH 7, 2007**

K. Reavie called the meeting to order at 9:20 a.m.

Announcements:

1. R. Davis announced that the following classes to be held at UC Davis:
 - a. Searching PubMed, 19 March 2007
 - b. TOXLINE, 20 March 2007
 - c. Advanced PubMed, 27 April 2007.

The Advanced PubMed class will also be held at UCSF-Fresno, 20 April 2007.

Reports:

President: No report. D. Brown will be away from work until the end of March.

Treasurer: Mike Liddicoat reported a balance of \$61757.45. The second installment for the 2008 Joint Meeting deposit in the amount of \$3000 is due on 30 April.

Coupons: Ron Schultz has assumed the responsibility for the coupon program in D. Brown's absence. All coupon questions should be directed to R. Schultz. K. Reavie will forward current coupon statements NCNMLG has received in the mail onto R. Schultz.

CE & Program: K. Reavie announced that NCNMLG is sponsoring the Davis Advanced PubMed class. Anyone interested in the same program in Fresno should contact Nancy Crossfield.

Awards & Honors: R. Davis sent out a call for nominations for this year's award. Nothing has yet been received. She will send out a reminder as nominations are due 15 March. She will also be promoting the Colleague Appreciation Program. Proceeds go to the Professional Development fund. She answered questions about the origination and purpose of the program.

Newsletter: No report

Archivist: K. Reavie has received to requests for archives access. He encouraged other to send materials to him. R. Davis has several boxes of materials.

Membership: No report. J. Tan will assume responsibility for the membership Committee in the next fiscal year as R. Ogawa has moved to Southern California. MLGSCA will be asked how the Acteva program is working for them in renewing membership online.

Bylaws: No report.

Publicity: H. Mortensen sent in a report. She attended the American Association of Public Health Conference in Boston. The SIMS at San Jose State University did not sponsor a Career Fair this year.

Nominating Committee: This year's committee was comprised of C. Stave, J. Kochi and M. Tinsley, Chair. M. Tinsley presented the slate for the upcoming elections. No one has agreed to run for president-elect. After much discussion, it was decided that the committee will have another week to recruit a candidate and K. Reavie will consider his ability to extend his term of office. A teleconference will be held to present the completed slate to the membership, sometime during the week of 19 March. The election will be done electronically using SurveyMonkey.

Other Business:

a. Joint Meeting: The Planning Committee will hold a teleconference on Monday, 12 March, 2:00 p.m. – 3:00 p.m. R. Davis plans on using a survey to solicit ideas for CE courses. K. Reavie plans to do one to solicit names for plenary speakers.

b. MLA Chapter Roundtables Lunch: NCNMLG will continue to sponsor two lunches for the MLA Roundtables in Philadelphia. MLA will send an invoice to the NCNMLG Treasurer.

c. Wesite: There is an issue of updating the website as some of the information is no longer valid or is incomplete. K. Reavie will talk with C. Stave about this. R. Davis will send C. Stave the information about the upcoming

PubMed and Toxline classes for posting on the website.
She will include the dates of the 2008 Joint Meeting also.

New Business:

a. Coupons: K. Reavie will talk with D. Brown about the current status of his investigation into whether or not the coupon system should be maintained or dissolved. A suggestion was made that any proceeds should be donated to the Professional Development fund. A draft plan will be devised.

b. SurveyMonkey: R. Davis made a motion that NCNMLG purchase a subscription, cost not to exceed \$250, to SurveyMonkey for the membership to use. It was seconded by M. Liddicoat. It carried unanimously. R. Davis will obtain pricing for SurveyMonkey and forward it to K. Reavie and M. Liddicoat. J. Graham asked how it would be coordinated among the members using it. This information is available online for the group's site when it becomes active.

There being no further business, the meeting was adjourned at 10:30 a.m. It was followed by the MLA Webcast, "Survival of the Fittest." Thanks to Sara Pimental at Kaiser for hosting the event.

Submitted by:

Terri L. Malmgren