

**Northern California and Nevada Medical Library Group  
Business Meeting – February 7, 2008  
2008 Joint Chapter Meeting  
Flamingo Hotel, Las Vegas, NV  
MINUTES**

**Attendees:**

Keir Reavie (President), Locke Morrisey (President-elect), Marcus Banks, Josephine Tan, Heidi Heilemann, Angela Brunton, Terry Malmgren (Chapter Council Representative), Beth Weil, Connie Kwan, Hella Bluhm-Stieber, Julie Kwan, Florence Jakus, Terry Henner, Rikke Ogawa, Kim Schwartz, Doris Hayashikawa, Candace Walker, Rebecca Davis, Jim Curtis, Hillary Farkas, Mary Carlson, Margaret Hsieh, Michelle Henley, Ysabel Bertolucci, Peggy Tahir, Lynn Van Houten, Mike Liddicoat (Treasurer), June Simms, Owen Miller (Secretary)

The meeting was called to order at 4:30pm.

The minutes for the last meeting were reviewed and approved.

**Announcements:**

Information about a program involving a partnership between medical libraries in the US and Eastern European countries will appear in the next issue of the newsletter. The news item focuses on a partnership between libraries in North Carolina and Moldova, and is trying to encourage a partnership between California libraries and the Ukraine.

**Reports:**

President: All those who were responsible for putting on the Joint Chapter Meeting were thanked for all their hard work.

President-elect: Locke Morrisey introduced himself and invited ideas for upcoming speakers and activities.

Programming/Continuing Education: PSRML will be offering a program in marketing the library in early June. Pat Wagner will be the speaker. UCSF will be the host site. There will be an MLA webcast regarding Web 2.0 in early March. Kaiser may be hosting the webcast in Northern California and it is possible that we may have a business meeting at that time.

Secretary: Nothing to report.

Treasurer: Taxes have been dealt with. We have a new accountant. A credit card has now been established. Mike Liddicoat provided *Profit and Loss Statement* for 6/1/07 through 2/1/08.

Nominating Committee: Nothing to report

Awards: There are two professional development grants available this year. The application deadline for these grants is 4/15/08. Rebecca Davis will send an email will be sent out regarding the grants. There were no professional excellence nominations this year. 2006 was the last time the award was given. Rebecca encouraged members to nominate someone for the award this year.

Newsletter: The date of the next newsletter has been pushed back. Submissions for the next newsletter are welcome. Please try to get submissions in by 2/20/08. Email [june.simms@touro.edu](mailto:june.simms@touro.edu).

Benchmarking: 25 people completed the benchmarking survey. The drawing was held to award prizes to two of the benchmarking participants. The following names were picked: Lynn Van Houten and Monique Liston. These names will be put into the next newsletter.

Chapter Council Representative: The Chapter Council has been quiet this year. There will be a meeting in May. Contact Vickie Sanders or Terry Malmgrem if you have any issues for Chapter Council.

Archivist: No queries – except that materials were solicited for the 60<sup>th</sup> anniversary. If you have anything to go into the archives, including materials related to the Joint Chapter Meeting, pass them on to Keir Reavie. It was stated that Jo Anne Boorkman is getting ready to retire and may have materials to donate to the archives. Keir will follow up with Jo Anne.

Membership: 125 members have renewed their memberships. Less than 35 members need to renew.

PSRML Representative: Nothing to report.

Bylaws: Nothing to report.

Public Relations: It was pointed out that career days at San Jose State University are no longer taking place. SJSU is to be approached regarding interest in future career days. An email will be sent out to members to solicit other PR ideas that NCNMLG might engage in.

Research: Nothing to report.

## **Other Business:**

60<sup>th</sup> Anniversary: The 60<sup>th</sup> Anniversary poster is not image-rich. It was asked that members try to provide images/photos for the poster. It is unclear where the 50<sup>th</sup> anniversary poster is at this time. There is a new banner for the web page which includes a digital image of the logo – this is linked to a Diamond Jubilee web page and blog. A committee will be formed in order to choose a date and a place for the celebration this spring. For the celebration we could use some vendor support as well as using some of the funds from our treasury.

Coupons: David Brown sent refunds to all those who sent in coupons. The final cut off date for redeeming coupons is the last day of 2008. A reminder regarding this will be placed in the newsletter.

NCNMLG Stationery: The supply is running out. A new digital copy of the old logo was created for the 60<sup>th</sup> anniversary web site, but we no longer have the original graphics. We might want to come up with a new design. A new logo could be part of the 60<sup>th</sup> anniversary celebration. If everything were done electronically, all members could obtain stationery materials whenever they needed them.

Web Page: It was suggested to beef up the web page by giving it more depth and more graphics. It could be used as a marketing tool. The content of the web page is to be reviewed.

Scholarships: It was suggested to use some funds from the treasury in order to offer scholarships to medical library conferences to library science graduate students or recent graduates in order to stimulate interest in medical librarianship. Locke Morrissey will pursue this in the future.

The meeting was adjourned at 5:30pm.

Respectfully submitted  
Owen Miller  
Secretary